

State Historic Preservation Office  
Michigan Historical Center ~ Michigan Historical Commission  
Department of History, Arts and Libraries  
**MICHIGAN HISTORICAL MARKER ~ HISTORIC SITE APPLICATION**

Historic Name of Site:			
Common Name of Site:			
Address of Site (including cross streets, i.e., 520 Pine Street, between Ottawa and Ionia):			City:
Local Governmental Unit:		MI	County:
Where will marker be placed on the site? NOTE: Marker must be accessible to the public.			
Site Owner:			
Owner Mailing Address:		City:	
State:	Zip Code:	Daytime Telephone:	
<p>I recognize that the historical marker is the property of the State of Michigan and that the historical marker must remain at the historic site. When making alterations to the exterior of the resource, I agree to consult with the State Historic Preservation Office and follow the Secretary of the Interior's Standards for Rehabilitation. I agree to the placement of a historical marker on my property and make no claim to ownership of the marker.</p> <p>Site Owner's Signature: _____ Date: _____</p>			
Sponsoring Individual or Organization:			
Contact Person:			
Mailing Address:			City:
State:	Zip Code:	Email:	
Daytime Phone No.		Fax No.	
<p>I agree to donate money to the State of Michigan for the manufacture of a historical marker for the above-named site. I recognize that the marker is owned by the State of Michigan and make no claims to ownership of the marker.</p> <p>Sponsor's Signature: _____ Date: _____</p>			
I wish to obtain a marker for this property and have it listed in the State Register of Historic Sites because:			

## DESCRIPTION OF SITE

Indicate the materials/building techniques used in the construction of the subject structure.

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Aluminum Siding | <input type="checkbox"/> Asbestos Siding     | <input type="checkbox"/> Asphalt Shingles |
| <input type="checkbox"/> Brick           | <input type="checkbox"/> Concrete Block      | <input type="checkbox"/> Metal Roof       |
| <input type="checkbox"/> Metal Siding    | <input type="checkbox"/> Reinforced Concrete | <input type="checkbox"/> Stone            |
| <input type="checkbox"/> Synthetic Stone | <input type="checkbox"/> Vinyl Siding        | <input type="checkbox"/> Wood Shingles    |
| <input type="checkbox"/> Wood Siding     | <input type="checkbox"/> Other _____         |   |

How would you evaluate the physical integrity of this property? Does it retain most of its original building materials? Has the property been altered, either through additions or through the removal of original elements? Explain and provide dates if known.

Has the subject structure been moved from its original location? If moved, indicate when and why.

## HISTORIC SIGNIFICANCE

This property is important because it is:

- ☐ Associated with a person significant in our past
- ☐ Associated with a significant historical event
- ☐ An important work of architecture, design, or engineering
- ☐ An excavated archaeological site

Indicate the most significant dates in the property's history, including the date of construction and the dates of additions or renovations as well as the dates of any significant events that occurred at the property, the dates a significant person lived at the property, etc.

Date

Event

Which of the broad historic themes below best illustrate the history of the property? Check as many as apply.

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Agriculture                      | <input type="checkbox"/> Engineering              | <input type="checkbox"/> Maritime History    |
| <input type="checkbox"/> Architecture                     | <input type="checkbox"/> Entertainment/Recreation | <input type="checkbox"/> Military            |
| <input type="checkbox"/> Archaeology                      | <input type="checkbox"/> Ethnic Heritage          | <input type="checkbox"/> Performing Arts     |
| <input type="checkbox"/> Art                              | <input type="checkbox"/> Exploration/Settlement   | <input type="checkbox"/> Philosophy          |
| <input type="checkbox"/> Commerce                         | <input type="checkbox"/> Health/Medicine          | <input type="checkbox"/> Politics/Government |
| <input type="checkbox"/> Communications                   | <input type="checkbox"/> Industry                 | <input type="checkbox"/> Religion            |
| <input type="checkbox"/> Community Planning & Development | <input type="checkbox"/> Invention                | <input type="checkbox"/> Science             |
| <input type="checkbox"/> Conservation                     | <input type="checkbox"/> Landscape Architecture   | <input type="checkbox"/> Social History      |
| <input type="checkbox"/> Economics                        | <input type="checkbox"/> Law                      | <input type="checkbox"/> Transportation      |
| <input type="checkbox"/> Education                        | <input type="checkbox"/> Literature               | <input type="checkbox"/> Other _____         |

### Architect/Builder

Enter the full name of the person(s) responsible for designing and/or constructing the resource, the name of their firm and the city and state where they were based and the source of that information.

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### Historical Information

On an attached page, provide as much historical information about the property as possible. Explain how this resource is significant locally, regionally, or statewide. You must build your case for why this property is significant and worthy of being recognized by the State of Michigan. ***Be certain to note the source of the information and attach photocopies of the sources used.*** NOTE: All information must be documented with primary sources—sources from the time the events occurred.

### Photographs

**All photographs must be taken with black and white film and printed with black and white processing.** Digital images or color photographs are not acceptable. Please provide the following views:

- ◆ Each visible facade of the property's exterior (frontal and oblique views)
- ◆ Primary spaces in the property's interior (if interior is accessible)
- ◆ Details of historic architectural elements, both interior and exterior
- ◆ The subject property in the context of its immediate neighborhood

Label all photographs, including the name of the property, date of the photograph, and description. The description should include what is depicted in each view, i.e. "front façade," "stamped metal ceiling detail." Directional information is also helpful, i.e. "view facing west." NOTE: These photographs will not be returned to the applicant, but will become a part of the SHPO records.

### Map

Plot the subject property on a sketch map. Be sure to indicate major streets and include a north arrow. If the subject property comprises more than just a single building (such as a park or farmstead), then provide a rough sketch map with historic features clearly marked. (A hand-drawn map or annotated printed map will suffice.)

## MARKER

Indicate the your preference for the marker size. NOTE: A size and style other than your stated preference may be recommended.

Small Informational Marker, 24" x 36" ☐ with one post ☐ wall-mounted

Large Informational Marker, 42" x 54" ☐ with two posts ☐ wall-mounted

If you chose a post-mounted marker, do you want the **same text** ☐ or **different text** ☐ on each side?

♦ List the items that you feel are important to include on the marker. The information in your list must be supported by attached documentation that substantiates the history outlined as well as the statement of significance provided above. Primary sources (historic newspaper articles, tax records, blueprints, deeds) are required; secondary sources may be submitted as supplemental documentation. *Your list will not serve as the marker text.* The text is prepared by the State Historic Preservation Office staff and approved by the Michigan Historical Commission, which makes the final determination of the text.

Provide a **business address** where the marker may be delivered between 8:00 a.m. and 5:00 p.m. weekdays.

**Residential addresses are unacceptable.** Please note that someone must be on hand to accept delivery and assist in unloading the marker and posts.

Name			
Street Address			
City	MI	Zip Code	Telephone

Mail the completed application, photographs, map, documentation, and application fee to: Michigan Historical Marker Program, PO Box 30740, 702 West Kalamazoo Street, Lansing, MI 48909-8240.

♦ **PLEASE NOTE THAT THE MARKER PROCESS TAKES BETWEEN 10 AND 12 MONTHS TO COMPLETE. PRICES ARE OFFICIALLY DETERMINED AT THE TIME THE MARKER IS ORDERED FROM THE MANUFACTURER AND ARE SUBJECT TO CHANGE.**